

**Harry S Truman Coordinating Council  
Board & Membership Meeting**

Minutes from May 23, 2018

Parkwood Senior Apartments -- 1200 N Range Line Rd., Joplin, MO

**Officers:** Gary Turner, Chair; Cyndi Hutchings, Vice Chair; Ceri Otero, Secretary-Treasurer

**Attendees:**

Gary Turner – City of Sarcoxie

Ceri Otero – City of Carthage

Gabe Lett – Olsson & Associates

Cyndi Hutchings – City of Seneca

Lewis Davis – Cities of McDonald County

Mark Turnbull – Joplin Area Chamber of Commerce

Jill Cornett – HSTCC

Gerritt Brinks – HSTCC

Nikki Hill – HSTCC

Patty Overman – HSTCC

John Bunch – McDonald County

Steve Lawver – Carl Junction

Dana Daniel – City of Neosho

Gary Shaw – City of Joplin

Dan Stanley – Village of Fidelity

Heidi Scheffler - HSTCC

Brandy Setzer – HSTCC

Linda Kyger – HSTCC

Jennifer Shotwell – Region M

**Call to Order:** Gary Turner, Chairman, called the meeting to order at 2:01 pm.

**Consent Agenda:** The agenda was presented to the board. Motion by Steve Lawver - Move to approve the agenda dated May 23, 2018. Motion seconded by Dana Daniel. All approved.

**Consent Minutes:** The minutes from the previous meeting were presented. Motion by Ceri Otero – Move to approve the minutes dated March 28, 2018 as read. Motion seconded by Steve Lawver. All approved.

**Financial Report:** Linda Kyger, Fiscal Officer, presented the April 2018 Financial Report. Motion by Steve Lawver – Move to accept the report as presented. Motion seconded by Ceri Otero. All approved.

**Budget 2018-19:** Jill Cornett, Executive Director & Linda Kyger, Fiscal Officer presented the proposed budget for fiscal year 2018–2019. The budget committee had reviewed these spreadsheets prior to presentation to the board. Discussions were had regarding a few line items. Jill noted JLUS coming to an end soon; also the Missouri Foundation for Health grant ending and a meeting will take place in June regarding phase 2. Linda mentioned higher insurance rates being budgeted; and \$44k expected in dues revenue. Motion by Gary Shaw – Move to accept the budget as presented. Motion seconded by John Bunch. All approved.

**Election of Officers:** Gary Turner, Chairman, momentarily relinquished his position as Chair and turned the meeting over to Jill Cornett, Executive Director, during election of FY 2018-2019 officers.

Motion by Ceri Otero – Nominate Gary Turner as Chairperson. Motion seconded by John Bunch. All approved. Gary Turner abstained.

Motion by Mark Turnbull – Nominate Cyndi Hutchings as Vice-Chairperson. Motion seconded by Steve Lawver. All approved. Cyndi Hutchings abstained.

Motion by Steve Lawver – Nominate Ceri Otero as Secretary/Treasurer. Motion seconded by Cyndi Hutchings. All approved. Ceri Otero abstained.

**Discussion regarding HSTCDC debt to HSTCC:** Jill Cornett, Executive Committee, and Steve Lawver, Chairman HSTCDC Board. Steve Lawver discussed the variable income HSTCDC receives, and they are just getting this revenue built. He mentioned they are concerned about the revenue stream, although it is stable at the moment. He noted the HSTCDC board would like to see how the year ends before any action is taken. Jill mentioned how HSTCC and HSTCDC shared expenses in the early years and all payroll was funded through HSTCC. HSTCDC was initially presented as a revenue source for HSTCC, and should have been separate from the beginning. Mark Turnbull asked if HSTCC may get an acknowledgement of debt without payment. Motion by Ceri Otero – Memorandum of Understanding be drafted acknowledging the debt regarding HSTCDC to HSTCC. Motion seconded by Mark Turnbull. All approved.

**Director’s Report:** Jill Cornett, Executive Director, discussed her report that is included in the meeting packet. Jill mentioned the Personnel Policy Manual, which has been drafted and sent to a certified Human Resources Manager for review. After several modifications were suggested, Jill would like to review and make amendments accordingly. She asked to table the approval of this policy until the appropriate changes have been made.

Jill discussed the final steps of the JLUS project. She mentioned Missouri HB 1504, which would enable both Newton and McDonald Counties to enact and enforce land use restrictions in their respective counties, is at the Governor’s office, awaiting his signature.

Jill noted several items at the State Legislature – including a Motor Fuel Tax Increase, Corporate Tax Cut, Prevailing Wage, Union Fees and a Special Session regarding Gov. Greitens.

**Staff Reports:** Nikki Hill, Transportation Planner, highlighted several projects she is working diligently on – MODOT Needs Prioritization, Noel Trails, Anderson Public Hearing and the Transportation Advisory Committee. She also gave a brief overview of the BUILD grant, noting that MODOT is focusing on rural areas. She will be reaching out to the communities to assist with this. Jill asked Nikki to send a synopsis after each webinar is completed, keeping all interested parties informed.

Heidi Scheffler, Environmental Planner, mentioned the first draft of the Barton County Hazard Mitigation Plan was submitted to SEMA and Barton County LEPC for review. She also mentioned HSTCC is partnering with MODNR and the Natural Resource Conservation Service to implement Best Management Practices in the Lamar Lake and North Fork Spring River watersheds.

Jennifer Shotwell, Region M Planner, discussed the recent community collection events. These successful projects were sponsored by Region M Solid Waste Management District and have included E-Waste, secure document destruction and household hazardous waste collection. She also mentioned an individual in another part of the state receiving the contract for other SWMD’s.

Brandy Seitzer discussed the Missouri Foundation for Health grant. She is continuing to work with McDonald County Coalition and other organizations to conduct a thorough Community Health Needs Assessment.

**Legislative & Member Reports:** Members in attendance gave a quick report on activities in their communities.

**Next Meeting:** Tentatively scheduled for July 25, 2018 2:00pm

**Adjourn:** Meeting adjourned at 3:31 pm.